

**BOARD OF FIRE COMMISSIONERS  
REGULAR MEETING  
February 14, 2017**

The meeting was called to order by Chairman L. Bonesteel at 7:30 PM.

The following were present:

Commissioners:	L. Bonesteel	Chief:	S. Peterson
	L. Ramsey	Ass't Chief:	W. Crawford
	W. Bennett	President:	A. Schadow
	M. Fowler	Secretary:	C.L. Merchant
	T. Johnson	Treasurer:	C.F. Merchant

Chairman, L. Bonesteel asked if there were any errors or corrections to the January 10, 2017 minutes. There being one, T. Johnson motioned to accept the minutes as corrected, seconded by L. Ramsey. Motion carried.

Treasurer, C.F. Merchant handed out and went over the Treasurer's Report for January 31, 2017 (attached)

**GENERAL FUND:**

Checking Account	\$ 2,502.79
Savings Account	<u>1,897.86</u>
	4,400.65
Less Encumbered	<u>13,790.00</u>
 TOTAL BALANCE - GENERAL FUND – 01/31/17	 \$ (9,389.35) =====

**FIRE ENGINE RESERVE FUND:**

Savings Account	\$ <u>191,136.25</u>
 TOTAL BALANCE - ENGINE RESERVE FUND – 01/31/17	 \$ 191,136.25 =====

**BHFD LAND AND IMPROVEMENT FUND:**

Savings Account	\$ 58,400.16
Checking Account	28,150.87
Certificate of Deposit (Trustco)	<u>100,000.00</u>
 TOTAL BALANCE - LAND & IMPROV. FUND – 01/31/17	 \$ 186,551.03 =====

Motion by T. Johnson to approve the January Treasurer's Report as prepared, seconded by M. Fowler. Motion carried.

Treasurer, C.F. Merchant presented the Claims for approval to be paid from the General Fund Checking Account. Motion by L. Ramsey to pay the Claims as presented, totaling \$214,501.39, seconded by W. Bennett. Motion carried. (attached)

Treasurer C.F. Merchant questioned the bill from Gil's Garage for a battery for 160. She stated a battery was purchased for that vehicle @ a year ago at Morris Ford. If the battery was bad there should have been a credit for it. L. Bonesteel asked W. Crawford to check into it and see about getting a credit.

**COMMUNICATIONS - WRITTEN:**

Community Room Reservations ~ L. Bonesteel read through them = File  
Thank you letter from Buskirk FD for additional 5" hose = File  
NYS Assoc. Fire Districts ~ Annual Banquet 03/11/17  
Saratoga County Real Property tax = Attached

**COMMUNICATIONS - VERBAL:**

Joseph Scott from Hodgson Ross, LLP (bond council) was present to go over the steps to prepare to go to bond vote (tasks prior to the election). He also presented two Resolutions to be voted on (attached). Motion by T. Johnson to adopt the SEQR Resolution, seconded by L. Ramsey. Motion carried. Motion by L. Ramsey to adopt the Bond Resolution, seconded by M. Fowler. Motion carried.

M. Brooks stated he has been in contact with DOT regarding the stop bars in front of the firehouse. He is waiting to hear back.

E. Utermark stated that the door combinations should be changed. People are getting in the firehouse who do not belong. When questioned further, he stated that someone who has nothing to do with the fire department was in the firehouse and it is on tape. He stated it was not law enforcement and was not a delivery or service person. L. Bonesteel stated that should have been brought to the Commissioners immediately as that is trespassing. He asked M. Fowler to check the tape and follow up on this.

**COMPANY REPORT – A. SCHADOW, PRESIDENT**

A. Schadow stated that the process for new applicants has been a success and things are going much smoother.

A. Schadow stated that the company received a resignation letter from Devon Pratt. Secretary C.L. Merchant will remove him from the insurance rolls.

**CHIEF'S REPORT:**

Chief S. Peterson requested authorization to purchase two MSA tanks (45 min. cylinders) from Garrison for a cost of \$1,015.50 each. These are to replace two spare bottles on 162. Two bottles were taken off 162 for the Chief vehicles to be used in two packs donated by MSA. A motion to approve by M Fowler, seconded by L. Ramsey. Motion carried.

Pending 11/2016 - Chief S. Peterson presented quotes for new Holmatro tools:  
Core cutters - \$6,729.00 less \$1,500 trade-in and Mini cutters - \$3,953.00 less \$500 trade-in for a total of \$8,682.00. J. Goddard stated that a second quote is needed per the Purchasing Policy. **Update:**  
**12/2016:** S. Peterson received a second quote directly from Holmatro and the total would be \$10,682.00 and no trade-in. R. Merchant questioned keeping them versus trading them for what you are actually saving. There was a discussion about having two sets on 172. Motion by M. Fowler to purchase the upgraded tools from Garrison out of the 2017 budget and trade in the old ones, seconded by L. Bonesteel. Motion carried.

Pending 12/2016 - Chief S. Peterson stated that the Fire Police have requested barricades. He has spoken to a couple of the Fire Police to get their input. They would like the ones that go over the cones and expand 4'-7'. He obtained two quotes for 20. Traffic Safety Warehouse \$300.00 and Traffic Safety Store \$390.00. A motion was made by M. Fowler to purchase 20 from Traffic Safety Warehouse for \$300.00 out of the 2017 budget, seconded by L. Bonesteel. Motion carried. **Update: 12/2016:** Ordered, not it.

## **COMMITTEE REPORTS**

### **PERSONNEL SUPPORT – T. JOHNSON, CHAIRMEN**

L. Bonesteel reported at this point there is still one individual that needs a physical and fit test, and 2 that need just a fit test.

### **SERVICE AWARD PROGRAM – T. JOHNSON, CHAIRMAN**

President A. Schadow, Chairman L. Bonesteel and Secretary C. Merchant and T. Johnson will set a date after the meeting to finalize and sign off on the 2016 LOSAP points.

### **BUILDINGS & GROUNDS – L. RAMSEY, CHAIRMAN:**

W. Crawford stated the flag pole out front is being repainted by R. Hodgson. Once done he will reset it and put up the new flag and rope.

Pending 02/2015 - L. Ramsey reported that the water drain at Station #2 is plugged. T. Johnson, R. Merchant and himself tried unplugging it. They looked for the end of the drain but are not sure where it drains. **Update 11/2015:** Odorless is going to run their camera down the drain to see if it goes to a drywell and where, late Nov.- early Dec. **Update 02/2016:** Odorless attempted to put their camera down the drain but it is plugged. C. Loukes suggested digging alongside the building to find the drain. L. Ramsey suggested waiting until spring and then deciding what the next step should be.

Pending 07/2015 - L. Ramsey stated that trucks (County & firefighters) have been driving over the new septic system at Station #2. He did stop and mention it to the County guys. We still need to look into a fence or something to deter this. **Update 07/2016:** White split rail fence is \$142.00 a section. L. Ramsey will check with Ray Palmer for a price on installation and next month will have a total cost for project.

Pending 05/2016 - We still need to look at installing bollards to protect the gas meter at station #1. **Update 02/2017:** A. Schadow is very concerned that this has still not been done. We just had a snow storm and the gas meter is just sitting out there and is going to get hit again. L. Ramsey stated that he was kind of holding off until the landscaping gets done with the CVS project. A. Schadow feels that is unacceptable, something, even temporary needs to be done. L. Bonesteel agreed.

Pending 12/2016 - L. Bonesteel requested stove pads for the oven which will keep the oven cleaner. They run @ \$10.00 each. Motion by M. Fowler to purchase four oven pads, not to exceed \$50.00, seconded by J. Goddard. Motion carried. M. Fowler will take care of this.

Pending 12/2016 - The microwave in the kitchen is dying. This was a donated one. M. Fowler suggested looking at a commercial grade. **Update 01/2017:** L. Ramsey will get prices.

### **EQUIPMENT & MAINTENANCE – M. FOWLER, CHAIRMAN:**

161 – Stanchion light needs to be replaced

M. Fowler reported that 161 and 162 need to go to Watkins for new spring clamps.

F172 – Looking into putting a switch on the pump panel (governor control)

### **WATER SUPPLY & INSURANCE – W. BENNETT, CHAIRMAN:**

Matt Spataro met with L. Bonesteel and W. Bennett. Next month there will be a report on the policy.

### **FUTURE NEEDS – J. Goddard:**

G. Bradtke reported that things are going well. Although he does wish there was more public attendance at the meetings. The next committee meeting is 02/23 at 6:00 PM and the next public forum is 03/16 and the vote will be on 03/21. L. Bonesteel thanked G. Bradtke for his work as the Chairperson of the committee.

### **TRUCK COMM. – W. Crawford:**

There is talk that there is grant money this year for fire apparatus.

### **OLD BUSINESS:**

Pending 01/2017 - Secretary C. Merchant requested a copy of the New York Fire District Officers Guide which includes more than 260 forms and resolutions and answers to day-to-day operating and legal question, etc. She would like the print version for \$224.00. The book was recommended to her by Bill Young, Assoc. Fire Dist. Attorney. A motion was made by T. Johnson to purchase the print version, seconded by M. Fowler. Discussion. T. Johnson stated that in his experience you can never have too much reference material. Motion carried.

Chairman L. Bonesteel questioned what should be done if there is a fire call during a Commissioners Meeting now that 4 of the 5 Commissioners are firefighters? It was decided that the meeting should be suspended until the type of call, etc. is determined. Then the meeting can be reconvened or be rescheduled. L. Bonesteel feels this should be written in a policy. **Update 02/2017:** L. Bonesteel handed out a copy of a policy regarding adjournment of a meeting due to a fire call for review and discussion. A motion was made by T. Johnson to adopt the policy as written, seconded by L. Ramsey. Motion carried (attached)

### **NEW BUSINESS:**

Chairman L. Bonesteel handed out a comparison chart from several vendors with prices for outfitting the new Chief vehicle with lights, siren, lettering, etc. (build out package). This will be finalized in the near future. There was also a discussion regarding the fact that the new vehicle is a lease but can be bought for \$1.00 at the end of the lease. However, this vehicle should then be kept for 8-10 years. The Board will probably look at replacing 160 next year the same way.

Chairman L. Bonesteel stated that with the upcoming bond vote for the new firehouse on March 21st, he really would like the Ballot Inspectors to all be non-fire department related to avoid any possible controversy. He asked all Board members to think of possible candidates.

KBM Engineering provided their final report regarding the CVS project. They do have some concerns regarding the septic system design.

Chairman L. Bonesteel stated from now on all claims and reimbursements need to be in the Treasurer's box no later than 5:00 PM the Monday night before the Commissioners meeting or it will have to wait until the next month.

Chairman L. Bonesteel stated there is a Commissioner Training on March 4<sup>th</sup> at Wilton FD and another one on April 20<sup>th</sup> at the Desmond. This training is required for all new Commissioners and re-elected Commissioners.

Chairman L. Bonesteel stated that we need to vote on another Resolution to move additional funds from the Land & Improvement Reserve Fund savings account to the Land & Improvement Reserve Fund checking account due to ongoing expenses. After a discussion, it was decided to move \$20,000.00. Secretary C. Merchant will write up the Resolution to be voted on next month. It will then have to be published in the paper and we must wait 30 days before making the transfer.

M. Fowler reported that the National Fire Academy Weekend is coming up. The fee is \$50.00 per person which covers meals. There is no bus provided this year so someone will have to drive and the rest carpool. A motion was made by M. Fowler to approve up to 4 members to attend at \$50.00 each and mileage reimbursement at the state rate for one, seconded by T. Johnson. Motion carried.

M. Fowler reported that the new ID printer is set up. He realized while setting it up that a new license was needed for Microsoft Access. He was able to get a donation from Microsoft. In the end there was \$55.00 in licensing fees but he was able to save over \$1,000.00. Motion by M. Fowler to approve the \$55.00 licensing fees, seconded by L. Ramsey. Motion carried. M. Fowler also suggested doing IDs for the Auxiliary members as well.

**OTHER BUSINESS:**

The Bank Reconciliation will be done by T. Johnson and W. Bennett.

Committees & Chairmen for 2017

Personnel Support: T. Johnson  
Service Awards Program: T. Johnson  
Buildings & Grounds: L. Ramsey  
Equipment & Maintenance: M. Fowler  
Water Supply & Insurance: W. Bennett  
Future Needs: L. Bonesteel  
Building Comm.: G. Bradtke

The next Regular Meeting of the Board of Fire Commissioners will be held on Tuesday, March 14, 2017 at 7:30 P.M.

It was agreed that the minutes be prepared and placed in each Commissioner's mail slot at the firehouse or e-mailed to them for review and approval at the next Regular meeting.

Motion by L. Ramsey to adjourn at 10:00 PM, seconded by T. Johnson. Motion carried.

Respectfully Submitted,  
Candy L. Merchant  
Candy L. Merchant  
District Secretary

02/23/17

Burnt Hills Fire District ~ Treasurer's Report ~ January 31, 2017

GRAND TOTAL of the (3) BHFD FUNDS

Assets	\$ 382,087.93
Encumbered	\$ (13,790.00)
<b>Overall TOTAL</b>	<b>\$ 368,297.93</b>

**General Fund:**

CD's (GFCD)	\$ -
Checking (GFC)	\$ 2,502.79
Savings (GFS)	\$ 1,897.86
<b>Total</b>	<b>\$ 4,400.65</b>
Encumbered 2016*	\$ (13,790.00)
<b>Overall Total</b>	<b>\$ (9,389.35)</b>

**Fire Engine Reserve Fund**

CD's (FERCD)	\$ -
Checking (FERC)	\$ -
Savings (FERS)	\$ 191,136.25
<b>Total</b>	<b>\$ 191,136.25</b>

**Land & Improvement Reserve Fund**

CD's (L&ICD)	\$ 100,000.00
Checking (L&IC)	\$ 28,150.87
Savings (L&IS)	\$ 58,400.16
<b>Total</b>	<b>\$ 186,551.03</b>

B&G Projects: \$7,490.59 (Blacktop Seal & Landscaping @ Stations #1 & #2 Projects + Post Guards at Station #1)  
 EQUIPMENT: \$6,550.00 (1000 ft of 5" Fire Hose)

**MONTHLY ACTIVITY FOR EACH FUND:**

**General Fund ~ Checking at BSNB \$7,966.48**

Income	\$ 0.39	Month Earned Interest
	\$ 185.13	JAF Development, LLC Nov & Dec 2016 Electric
	\$ 4,000.00	Transfer from Savings for bills
	<b>\$ 4,185.52</b>	

Expenses \$ 9,649.21 25 Bills Paid

**General Fund Savings at BSNB \$5,897.86**

Income	\$ -
Transfer to GFC	\$ 4,000.00

**Fire Engine Reserve Fund ~ Savings at BSNB \$191,136.25**

Income	\$ -	Quarterly Interest
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**Land & Improvement Reserve Fund**

Land & Imp. Reserve CD @ TRUSTCO ~ \$100,000 CD 20 Mo. @.80% matures 06/19/17

**Land & Improvement Reserve Fund ~ CHECKING @ BSNB Earned Interest @ .05%**

Income	\$ 0.69	Month Earned Interest
	\$ 39,600.00	From Savings Account for bills
	<b>\$ 39,600.69</b>	

Expense	\$ 6,500.00	#1010 Hueber-Breuer Const.L.Co. (1/3 payt. Referendum Phase ~ New Fire House
	\$ 5,000.00	#1011 Bivens & Assoc. Architects (1/3 payt Schematic Design ~ New Fire House
	<b>\$ 11,500.00</b>	

**Land & Improvement Reserve Fund ~ SAVINGS @ BSNB**

Income	\$ 500.00	JAF Development, LLC RENTDec 2016
Expense	\$ 39,600.00	Withdrawals as per Resolutions

Attached: 01/31/17 Budget Report + Feb. 2017 Vouchers for Approval

EXCEL: BHFD DISTRICT> JAN 2017 TREASURER'S REPORT

BHFD 2017 BUDGET ~ ADOPTED - Current Year  
 1/1/2017 through 12/31/2017 Using BHFD- 2017 BUDGET - PROPOSED

2/4/2017

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Category Description	1/1/2017 Actual	- Budget	12/31/2017 Difference
<b>INCOME</b>			
2017 Tax Levy	0.00	0.00	0.00
CA INT-CHECKING INTEREST	0.39	0.00	0.39
SA INT- SAVINGS ACCOUNT INT	0.00	0.00	0.00
<b>TOTAL INCOME</b>	<b>0.39</b>	<b>0.00</b>	<b>0.39</b>
<b>EXPENSES</b>			
A3410.1-PERSONAL SERVICES			
SECRETARY-SECRETARY	0.00	6,500.00	6,500.00
TREASURER-TREASURER	0.00	5,100.00	5,100.00
Other A3410.1-PERSONAL SERVICES	0.00	0.00	0.00
<b>TOTAL A3410.1-PERSONAL SERVICES</b>	<b>0.00</b>	<b>11,600.00</b>	<b>11,600.00</b>
A3410.2 EQUIPMENT-PURCHASE OF EQUIP...			
Other A3410.2 EQUIPMENT-PURCHASE O...	4,557.88	38,000.00	33,442.12
<b>TOTAL A3410.2 EQUIPMENT-PURCHASE ...</b>	<b>4,557.88</b>	<b>38,000.00</b>	<b>33,442.12</b>
A3410.4-CONTRACTUAL & OTHER			
ASSOC. DUES-ASSOCIATION DUES	150.00	550.00	400.00
CONF, TRAV, TRAIN-CONF., TRAVEL & TR...	0.00	3,500.00	3,500.00
FIREHOUSE UTIL-FIREHOUSE-FUEL,ELE...	1,690.47	9,000.00	7,309.53
INSURANCE-INSURANCE-NO BLANKET A...	0.00	15,900.00	15,900.00
LEGAL NOTICE-PUBLICATION,LEGAL NO...	0.00	200.00	200.00
MAINT-EQUIPMENT-MAINT.-EQUIPT.,GAS...			
Other A3410.4:MAINT-EQUIPMENT-MAIN...	694.03	32,150.94	31,456.91
<b>TOTAL MAINT-EQUIPMENT-MAINT.-EQ...</b>	<b>694.03</b>	<b>32,150.94</b>	<b>31,456.91</b>
MAINT.-B&G-MAINT.-BUILDINGS, GROUND...			
Other A3410.4:MAINT.-B&G-MAINT.-BUIL...	374.36	20,651.00	20,276.64
<b>TOTAL MAINT.-B&amp;G-MAINT.-BUILDINGS...</b>	<b>374.36</b>	<b>20,651.00</b>	<b>20,276.64</b>
MAINT.-RADIOS & PAGERS	0.00	700.00	700.00
MEDICAL-MEDICAL EXPENSES	0.00	9,000.00	9,000.00
MISCELLANEOUS-MISCELLANEOUS	63.96	2,000.00	1,936.04
OFFICE-OFFICE SUPP. & POSTAGE			
Other A3410.4:OFFICE-OFFICE SUPP. &...	268.96	6,500.00	6,231.04
<b>TOTAL OFFICE-OFFICE SUPP. &amp; POST...</b>	<b>268.96</b>	<b>6,500.00</b>	<b>6,231.04</b>
PROFESSIONAL SERVICE-Attorney, Archite...	0.00	10,000.00	10,000.00
SEWER & WATER-SEWER & WATER-TAX ...	198.29	400.00	201.71
TELEPHONE-TELEPHONE & ALARM SYST...	179.94	2,400.00	2,220.06
WATER HYDRANT-WATER HYDRANT CO...	0.00	200.00	200.00
Other A3410.4-CONTRACTUAL & OTHER	0.00	0.00	0.00
<b>TOTAL A3410.4-CONTRACTUAL &amp; OTHER</b>	<b>3,620.01</b>	<b>113,151.94</b>	<b>109,531.93</b>
A9025.8 SAP-SERVICE AWARD PROGRAM	1,471.32	113,000.00	111,528.68
A9030.8 SS-SOC. SEC. MEDICARE TAXES	0.00	890.00	890.00
A9040.8 WCOMP	0.00	600.00	600.00
A9785.6 Installment Purchase Debt Princp	0.00	7,849.06	7,849.06
A9785.7 Installment Purchase Debt INT	0.00	0.00	0.00
FERF SAVINGS	0.00	75,000.00	75,000.00
L & I SAVINGS	0.00	20,000.00	20,000.00
<b>TOTAL EXPENSES</b>	<b>9,649.21</b>	<b>380,091.00</b>	<b>370,441.79</b>
<b>OVERALL TOTAL</b>	<b>-9,648.82</b>	<b>-380,091.00</b>	<b>370,442.18</b>

B.H.F.D. - GEN. FUND - ACCOUNT BALANCES - As of 1/31/2017:30  
 (Includes unrealized gains)  
 As of 1/31/2017

2/13/2017

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Account	11/30/2016 Balance	12/31/2016 Balance	1/31/2017 Balance
<b>ASSETS</b>			
<b>Cash and Bank Accounts</b>			
BHFD GF CD	0.00	0.00	0.00
BHFD GFC	7,797.79	7,966.48	2,502.79
BHFD GFS	55,891.79	5,897.86	1,897.86
<b>TOTAL Cash and Bank Accounts</b>	<b>63,689.58</b>	<b>13,864.34</b>	<b>4,400.65</b>
<b>TOTAL ASSETS</b>	<b>63,689.58</b>	<b>13,864.34</b>	<b>4,400.65</b>
<b>LIABILITIES</b>			
<b>Other Liabilities</b>			
BHFD Encum	15,950.00	13,790.00	13,790.00
<b>TOTAL Other Liabilities</b>	<b>15,950.00</b>	<b>13,790.00</b>	<b>13,790.00</b>
<b>TOTAL LIABILITIES</b>	<b>15,950.00</b>	<b>13,790.00</b>	<b>13,790.00</b>
<b>OVERALL TOTAL</b>	<b>47,739.58</b>	<b>74.34</b>	<b>-9,389.35</b>



2017 BHFD Vouchers for Approval:4  
1/12/2017 through 2/14/2017

2/14/2017

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Date	Num	Description	Memo	Category	Amount
1/22/2017	14057ACC Business	DEC. 2016	Inv# 163 663 138	A3410.4:TELEPHONE	-20.63
1/22/2017	14058V E R I Z O N	01/13/17-02/12/17	Acct 518 399-8912 893 24 8	A3410.4:TELEPHONE	-83.16
1/22/2017	14059Verizon	01/04/17-02/03/17	Acct 518 885-9322 934 243	A3410.4:TELEPHONE	-76.15
1/28/2017	14060Nationalgrid	12/20/16-01/20/17	Elec/Gas Station#1 Acct 09964-28105	A3410.4:FIREHOUSE UTIL	-640.27
1/28/2017	14061Nationalgrid	12/20/16-01/20/17	Elec Station 2 Acct 48964-28107	A3410.4:FIREHOUSE UTIL	-96.53
1/28/2017	14062Nationalgrid	12/20/16-01/20/17	Elec 330 Charlton Rd.Acct24407-35000	A3410.4:FIREHOUSE UTIL	-164.53
2/14/2017	Print B.H.F.D. Fire Engine Reserve ...	2017 BUDGET		FERF SAVINGS	-75,000.00
2/14/2017	Print B. H. F. D. LAND & IMPROVE...	2017 BUDGET		L & I SAVINGS	-20,000.00
2/14/2017	Print VFIS	LOSAP 2017 Estimated Deposit	Acct. C-06155	A9025.8 SAP	-110,676.00
2/14/2017	Print Christopher Buft, DO	Ss. Mudge Physical	1/24/17	A3410.4:MEDICAL	-190.00
2/14/2017	Print Burnt Hills Hardware	DEC 2016 Battery, Hook, Ice Melt	Inv#195014	MAINT.-B&G.-BUILDING...	-46.87
2/14/2017	Print BY-GEORGE	1 Cs (30) PAPER TOWELS	INV# #265836	A3410.4:MAINT.-B&G	-22.50
2/14/2017	Print CAPITALAND Fire & Safety	Fire Ext. Tests, Inspect & Parts	Inv. 1130	A3410.4:MAINT-EQUIPM...	-265.88
2/14/2017	Print DAILY GAZETTE CO., Inc.	Organizational Mtg. 1/10/17	Ref #2290219	A3410.4:LEGAL NOTICE	-41.93
2/14/2017	Print FERRELLGAS	PROPANE 302.9 GAL.	INV# 1095017724	A3410.4:FIREHOUSE UTIL	-634.51
2/14/2017	Print Gil's Garage Inc.	Car 16-0 BATTERY	Inv#487555	A3410.4:MAINT-EQUIPM...	-164.98
2/14/2017	Print Gary Hastings	JAN 2017 CLEANING		A3410.4:MAINT.-B&G	-275.00
2/14/2017	Print Candy L. Merchant	Pocket File, Pre-inked Stamp		A3410.4:OFFICE	-25.98
2/14/2017	Print Catherine F. Merchant	File Folders, Clasp Env.		A3410.4:OFFICE	-39.03
2/14/2017	Print CASH	Postage & Mailings		A3410.4:OFFICE	-102.69
2/14/2017	Print REPUBLIC SERVICES #964	JAN 2017 INV# 0964-000859562		A3410.4:MAINT.-B&G	-70.87
2/14/2017	Print RICOH, USA, Inc.	JAN 2017 Copy Images	Inv #5046862707	A3410.4:OFFICE	-38.00
2/14/2017	Print Thomson- Reuters - WEST	NY LAWS BK 61 2017 Supplement	Inv#835427346	A3410.4:OFFICE	-315.00
2/14/2017	Print Town of Ballston Highway Dept.	JAN 2017 Gas & Diesel		A3410.4:MAINT-EQUIPM...	-288.04
2/14/2017	Print WELLS FARGO VENDOR FIN...	02/13/17-03/12/17 RENT- Copier	Inv #96188685	A3410.4:OFFICE	-247.85
2/14/2017	Print McNEIL & COMPANY, INC.	A&H RENEWAL 3/1/17-18	Arch Ins. Co. INV#14945121	A3410.4:INSURANCE	-2,964.00
2/14/2017	Print Burnt Hills Hardware	JAN 2017 Paper Towels		MAINT.-B&G.-BUILDING...	-8.99
1/12/2017 - 2/14/2017					-212,501.39

TOTAL INFLOWS 0.00

TOTAL OUTFLOWS -212,501.39

NET TOTAL -212,501.39

KB Engineering (Final cos drawings)

2000.00  
214,501.39

2017 LAND & IMP. RESERVE FUND ~ Vouchers for Approval.5

1/19/2017 through 2/14/2017

2/11/2017

Date	Num	Description	Memo	Category	Amount
<b>BALANCE 1/19/2017</b>					
1/19/2017	1010	Hueber-Beuser Const. Co., Inc. 33% Referendum Phase Re: New Firehouse		[BHFD Land & Improvements Chec...	39,650.18
1/30/2017	1011	Evens & Associates Architects, ...Schematic Design Services Re: New Firehouse #1201.00...		[BHFD Land & Improvements Chec...	-6,900.00
1/31/2017		Interest Earned		CA Int L&I	-5,000.00
2/14/2017		Burnt Hills Fire District General ...	Reimburse GFCK13879 7/12/16- PrintPsg -New Firehouse	[BHFD Land & Improvements Chec...	0.69
2/14/2017		Print MAIL 'N MORE	UPSI 3 RFPs for Civil Engineers Re: New Fire House	[BHFD Land & Improvements Chec...	-86.11
2/14/2017		Print Greg Bradford	Reimbursement - Engineering Prints Bldg. Comm.	[BHFD Land & Improvements Chec...	-39.00
2/14/2017		Print Al Schadow	Refreshments for 01/12/17 Mtg -Bldg Comm New Fire Ho.	[BHFD Land & Improvements Chec...	-21.16
2/14/2017		Print MAIL 'N MORE	Printing 1900 Mailing Cards & Labels Re: New Fire House	[BHFD Land & Improvements Chec...	-38.00
2/14/2017		Print Greg Bradford	Reimburse -5 Engineering Prints Re: New Fire House	[BHFD Land & Improvements Chec...	-435.00
2/14/2017		Print Al Schadow	Psg for 2/2/17 Public Forum Announcement-New Fire Ho...	[BHFD Land & Improvements Chec...	-88.67
2/14/2017		Print Greg Bradford	Reimburse- Refreshments 2/2/17 Public Forum BldgCom...	[BHFD Land & Improvements Chec...	-317.30
2/14/2017		Print NAPIERALA CONSULTING Pro...	Reimburse- Refreshments 2/2/17 Public Forum BldgCom...	[BHFD Land & Improvements Chec...	-84.36
<b>1/19/2017 - 2/14/2017</b>					
					-14,955.13
<b>BALANCE 2/14/2017</b>					
					24,695.05

TOTAL INFLOWS	0.69
TOTAL OUTFLOWS	-14,955.82
NET TOTAL	-14,955.13
	<u>29.90</u>
	<u>14,984.53</u>



**SARATOGA COUNTY REAL PROPERTY TAX SERVICES**

JOANNE M. BOSLEY  
Director

**DATE: January 2017**

To the Board of Fire Commissioners:

**BURNT HILLS FIRE DISTRICT**

Section 176 of the Town Law specifies and limits the amount which a Board of Fire Commissioners may expend from the fire district revenues for any fiscal year for lawful purposes, without the adoption of a proposition therefore; said Section 176 further specifies how much such limiting amount shall be calculated.

Pursuant to the above section, the amount which may be expended from the **Burnt Hills fire district revenues for the 2018 fiscal year shall not exceed \$518,448**

This figure has been determined according to the equalized full value as follows:

	2016 Assessed Value		2016 State Equalization Rate		2016 Equalized Full Value
Ballston	497,784,600	/	96	=	517,447,609

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jbosley@saratogacountyny.gov

<u>Towns</u>	<u>2016 Assessed</u>	<u>Tax Rate Per M</u>	<u>2017 Collected</u>
<b>Ballston</b>			
Ballston Lake Fire District	198,607,294	0.699327	138,891.44
Burnt Hills Fire District	497,784,600	0.763566	380,091.40
Fire Protection #1	148,953,236	1.001261	149,141.07
Fire Protection #2	126,015,260	0.670078	84,440.05
<b>Charlton</b>			
Harmony Fire District	54,514,952	1.393300	75,955.68
Charlton Fire District	225,399,319	1.320084	297,546.03
West Charlton Fire District	57,392,121	1.984489	113,894.03
<b>Clifton Park</b>			
Ballston Lake Fire District	41,519,842	1.159918	48,159.61
Clifton Park-Halfmoon Fire District	553,874,937	0.665431	368,565.55
West Crescent Fire District	105,794,093	2.310436	244,430.48
Jonesville Fire District	943,816,048	1.220069	1,151,520.70
C.P. Water Authority Hydrant Zone #1	2,205,019,335	0.187609	413,681.47
Rexford Fire District	134,111,991	2.099336	281,546.13
Vischer Ferry Fire District	681,663,628	1.303495	888,545.13
<b>Corinth</b>			
Fire Protection District	319,537,480	1.133094	362,066.00
<b>Day</b>			
Fire Protection #1	136,984,908	0.255503	35,000.05
Fire Protection #2	80,429,902	0.296756	23,868.06
<b>Edinburg</b>			
Fire Protection District	206,511,697	0.469524	96,962.20
<b>Galway</b>			
Harmony Fire District	9,692,600	1.729613	16,764.45
Fire Protection District	223,110,651	1.145396	255,550.05
<b>Greenfield</b>			
Greenfield Fire District	795,799,057	1.105479	879,739.15
<b>Hadley</b>			
Hadley-Luzerne Fire District	199,450,786	0.580040	115,689.43
<b>Halfmoon</b>			
Clifton Park-Halfmoon Fire District	679,256,848	0.659743	448,134.95
West Crescent Fire District	161,433,820	2.290689	369,794.68
Halfmoon-Waterford Fire District #1	382,766,903	1.938758	742,092.40
Halfmoon Fire #1	218,370,787	2.305666	503,490.10
<b>Malta</b>			
Fire Protection dist	2,368,104,448	0.846374	2,004,302.03
<b>Milton</b>			
Harmony Fire District	4,673,718	1.044976	4,883.92
Fire Protection District #1	504,980,345	0.361401	182,500.40
Milton Fire District	503,149,510	1.181379	594,410.26
<b>Moreau</b>			
Fire Protection District	1,135,258,483	0.176172	200,000.76

<u>Towns</u>	<u>2016 Assessed</u>	<u>Tax Rate Per M</u>	<u>2017 Collected</u>
<b>Northumberland</b>			
Northumberland-Gansevoort Fire District	219,740,535	1.276315	280,458.14
Bacon Hill Fire Protection District	179,831,071	0.667293	120,000.01
<b>Providence</b>			
Providence Fire District	179,533,422	1.086149	195,000.05
<b>Saratoga</b>			
Quaker Springs Fire District	390,518,344	1.148474	448,500.16
Fire Protection District	62,738,049	0.771622	48,410.06
<b>Stillwater</b>			
Stillwater Fire District	714,431,595	1.160000	828,740.65
<b>Waterford</b>			
Halfmoon-Waterford Fire District #1	69,346,222	3.479060	241,259.67
Northside Fire District	36,245,667	8.239910	298,661.03
Fire Protection District #1	77,642,687	1.947022	151,172.02
<b>Wilton</b>			
Greenfield Fire District	635,609,842	1.105479	702,653.33
Wilton Fire District	1,349,842,125	0.963076	1,300,000.55

Board of Fire Commissioners  
Burnt Hills Fire District

Box 315  
Burnt Hills, NY 12027

District Policy

Date: 2/14/2017      Adopted: 2/14/2017      Revised: n/a

**Subject:** Adjournment of meeting due to fire call

**Whereas**, one purpose of the district is to support the fire department in protecting the life and property of its residents.

**And whereas**, fire department members can and do, also serve the district as commissioners.

**Therefore**, should there arise a time that a call to duty is dispatched after the meeting has been called to order, and those answering the call from the board would mean that there is no longer a quorum, the chairman shall declare the meeting adjourned until the resolution of the dispatched call. The chair will rely on the Officer in charge of the fire call to determine if those members are no longer needed and can return so, the meeting may be reconvened. Should the call be of such a nature or duration that it would be impractical to reconvene the meeting on the same date, the chair will announce and post the date and time of the continued session.