

**BOARD OF FIRE COMMISSIONERS
REGULAR MEETING
August 8, 2017**

The meeting was called to order by Chairman L. Bonesteel at 7:30 PM.

The following were present:

Commissioners:	L. Ramsey	Chief:	S. Peterson
	M. Fowler	Ass't Chief:	
	T. Johnson	President:	
	W. Bennett	Secretary:	C.L. Merchant
	L. Bonesteel	Treasurer:	C.F. Merchant

Chairman, L. Bonesteel asked if there were any errors or corrections to the July 11, 2017 minutes. There being none, M. Fowler motioned to accept the minutes as presented, seconded by T. Johnson. Motion carried.

Treasurer, C.F. Merchant went over the Treasurer's Report for July 31, 2017 (attached)

GENERAL FUND:

Checking Account	\$ 96,625.36
Savings Account	<u>1,898.38</u>
	98,523.74
Less Encumbered	<u>(7,240.00)</u>
 TOTAL BALANCE - GENERAL FUND – 07/31/17	 \$ 91,283.74 =====

FIRE ENGINE RESERVE FUND:

Savings Account	\$ <u>178,155.84</u>
 TOTAL BALANCE - ENGINE RESERVE FUND – 07/31/17	 \$ 178,155.84 =====

BHFD LAND AND IMPROVEMENT FUND:

Savings Account	\$ 73,761.37
Checking Account	<u>8,946.25</u>
 TOTAL BALANCE - LAND & IMPROV. FUND – 07/31/17	 \$ 82,707.62 =====

Motion by T. Johnson to approve the July Treasurer's Report as prepared, seconded by L. Ramsey. Motion carried.

Treasurer, C.F. Merchant presented the Claims for approval to be paid from the General Fund Checking Account. Motion by T. Johnson to pay the Claims as presented, totaling \$34,484.39, seconded by L. Ramsey. Motion carried. (attached)

Treasurer, C.F. Merchant presented the Claims for approval to be paid from the Land & Improvement Account. Motion by L. Ramsey to pay the Claims as presented, totaling \$39,428.50, seconded by L. Ramsey. Discussion. L. Bonesteel questioned the \$5,000.00 from Bivens. G. Bradtke will check with them. Motion carried. (attached)

A motion was made by T. Johnson to move \$39,428.00 from the Land & Improvement Savings account into the Land & Improvement Checking account, seconded by W. Bennett. Motion carried.

Richard Dinalfo, our CPA was in attendance to discuss the 2016 audit and answer some questions from the Board regarding the current financial situation. Richard went over the Audit Report which he prepared and has been filed with the State Comptroller. He reported that no deficiencies were found. There was a list of questions prepared by Treas. C.F. Merchant regarding the CVS money, expenses related to the new fire house, etc. Richard went over the list. He had some suggestions on the bond issue and setting up a capital project for the new fire house. A separate budget is also needed for the capital project. He stated that the loan from the Fire Engine Reserve Fund should be paid back by the end of the year, if possible. If you can't, it should be noted in the minutes that it was the intent to pay it back by the end of the year but due to circumstances it will not be. T. Johnson questioned using the CVS money to pay back the Fire Engine Reserve Fund and then paying back the CVS account when the bond check is received. Richard said that would be a good plan. Interest will also need to be paid back to the Fire Engine Reserve Fund as it is a reserve fund. It is not necessary to pay back interest in the other accounts. Regarding Lease Purchase Agreements, before entering into one, interest should be compared, etc. to make sure that that is the best option.

COMMUNICATIONS - WRITTEN:

Saratoga County Real Property Taxes = Attached
Paul Tonko ~ Grant Workshop = G. Bradtke
Fire District Affairs ~ Aug/Sept = Handed out
Travelers Insurance ~ Claim from person hitting Car 160 = W. Bennett
Arthur J. Gallagher ~ Addition of new Car 16 to insurance = File

COMMUNICATIONS - VERBAL:

R. Merchant stated he had a few quick items. 1. The bollards look good. He thanked T. Johnson and helpers. 2. Last month he mentioned GPS in Chief vehicles, actually it is cameras that Jonseville FD has installed in all the vehicles. They have been beneficial a couple of times already. It could have shown our insurance company when Car 160 was hit, then no questions. 3. Hose test – the Best Practice states it will be done yearly in June. He is questioning why we are being told we can't do it when it has not been an issue all these years and we have had no problem maintaining the correct pressures. 4. He is not in favor of qualified drivers. There are several people around here who have driven trucks all their lives and if they don't make the drill then they will not be allowed to drive. We will be just like Charlton and not able to get a truck off the floor at times. He does not think that is a good idea. L. Bonesteel stated the Board would take his comments into consideration.

E. Utermark is not in favor of handguns being displayed in the firemen's room. He is not against guns, but they do not belong in the firemen's room. L. Bonesteel asked E. Utermark who it was and he will talk to them. E. Utermark also asked if anything has been done about hearing tests being part of the physicals? L. Bonesteel stated that is being discussed with the new physicals coming up.

COMPANY REPORT – A. SCHADOW, PRESIDENT

A new firefighter was approved at the company meeting August 7th, Christopher Altieri. A motion by T. Johnson to accept Christopher Altieri into Probationary Membership upon completing his physical, seconded by L. Ramsey. Motion carried. Secretary C. Merchant will send him a letter.

CHIEF'S REPORT:

Pending 06/2016 - Chief S. Peterson requested approval to purchase 10 new baseball caps for the Fire Police at \$14.00 each from Walton's. A motion to approve by T. Johnson, seconded by L. Ramsey. Motion carried.

Pending 07/2016 - Chief S. Peterson reported that the NYS DEC \$1,500.00 Grant he applied for was accepted. This money will be used towards the new turn out gear that has been ordered.

Pending 07/2016 - Chief S. Peterson requested authorization to purchase a new Chief Helmet for \$359.95 including shipping from FireTrac. Motion to approve by M. Fowler, seconded by W. Bennett. Motion carried. S. Peterson stated that this is a new helmet with a retractable shield. They are also sending a black demo helmet to try.

Chief S. Peterson is requesting authorization to dispose of one set of turn out gear. Motion to approve by T. Johnson, seconded by M. Fowler. Motion carried.

Chief S. Peterson is requesting authorization to have the seat repaired in Car 160 at Burnt Hills Upholstery for \$225.00. Motion to approve by T. Johnson, seconded by W. Bennett. Motion carried.

Chief S. Peterson requested \$320.00 for a bail out system training harness (manual system). He explained how it hooked up. L. Bonesteel questioned why we are spending that kind of money when the State says we do not have to use it (optional). L. Bonesteel has heard that many firefighters have received injuries from this training. T. Johnson questioned the required bail out training in order to qualify for interior status if the bail out is not required by the State. S. Peterson stated that we have the equipment so we should train on it. L. Bonesteel is not in favor of the manual system. R. Merchant stated that the current system does work fine if it is hooked up correctly and double checked by another person.

L. Bonesteel handed over the keys to new Car 16 to S. Peterson. L. Bonesteel stated that he expected the vehicle to be kept clean inside and out. This vehicle needs to last at least 8 years.

COMMITTEE REPORTS

PERSONNEL SUPPORT – T. JOHNSON, CHAIRMEN

No Report

SERVICE AWARD PROGRAM – T. JOHNSON, CHAIRMAN

T. Johnson stated that M. Fowler has finalized the new Incident Form. All signatures are now on the front of the form and on the reverse side is all the incident information that will need to be filled out by a Chief Officer or other Officer in Charge. This will be put into effect following the next company meeting. M. Fowler stated that there will need to be a separate reporting form for structure fires.

BUILDINGS & GROUNDS – L. RAMSEY, CHAIRMAN:

Pending 07/2015 - L. Ramsey stated that trucks (County & firefighters) have been driving over the new septic system at Station #2. He did stop and mention it to the County guys. We still need to look into a fence or something to deter this. **Update 07/2017:** Being installed next week by Superior Landscaping.

Pending 05/2016 - We still need to look at installing bollards to protect the gas meter at station #1. **Update 05/2017:** A. Schadow is very concerned that this has still not been done. He does not feel waiting for the new landscape from CVS is acceptable. A motion was made by T. Johnson to purchase a concrete barrier from Grandview Block or Palette Stone, not to exceed \$200.00, seconded by M. Fowler. Motion carried. **Update 08/2017:** Done by T. Johnson and L. Bonesteel.

EQUIPMENT & MAINTENANCE – M. FOWLER, CHAIRMAN:

161 – Stanchion light needs to be replaced.
172 – Service light for transmission keeps coming on
171 – Seems to not have as much power

WATER SUPPLY & INSURANCE – W. BENNETT, CHAIRMAN:

L. Bonesteel requested a proper quote for the new policy for the 2018 budget.

FUTURE NEEDS – L. Bonesteel:

G. Bradtke spoke to Shawn who has spoken to a couple of the contractors to see why their bids came in so high. They stated that it was due to timing, etc. It has been suggested to go back out to bid mid-October (Oct. 10th), open the bids mid-November and start the project in the Spring. Deb H. has expressed an interest in working on some grants. They are putting in for the AFG grant. Another burn drill is needed at the property. Regarding the waterline, the Board feels our request should not be part of the commercial waterline requests. L. Bonesteel has received one quote for installing the waterline. He is waiting on a couple more. The Town did receive a \$100,000.00 grant. There is potential that it could be used for running natural gas to the Town Hall, Town Garage and new Fire House.

TRUCK COMM. – W. Crawford:

No Report

OLD BUSINESS:

None

NEW BUSINESS:

Treas. C.F. Merchant presented L. Bonesteel with a Resolution that needed to be passed to open a separate checking account named "CVS Fund". (attached).

The question was raised, what are we doing with old Car 16? The suggestion was made to put it out to bid until the October 10th meeting. It is a 2003 with 96,000 miles on it. A motion was made by M. Fowler to put it out to bid, seconded by L. Ramsey. Motion carried. When questioned where to park it, R. Merchant stated that East Glenville always parks theirs in front of their station. The decision was made to park it in the south parking lot and L. Bonesteel will put bid details in the window.

OTHER BUSINESS:

The Bank Reconciliation will be done by W. Bennett and L. Ramsey.

Committees & Chairmen for 2017

Personnel Support: T. Johnson
Service Awards Program: T. Johnson
Buildings & Grounds: L. Ramsey
Equipment & Maintenance: M. Fowler
Water Supply & Insurance: W. Bennett
Future Needs: L. Bonesteel
Building Comm.: G. Bradtke

The next Regular Meeting of the Board of Fire Commissioners will be held on Tuesday, September 12, 2017 at 7:30 P.M.

It was agreed that the minutes be prepared and placed in each Commissioner's mail slot at the firehouse or e-mailed to them for review and approval at the next Regular meeting.

Motion by M. Fowler to adjourn at 10:30 PM, seconded by L. Ramsey. Motion carried.

Respectfully Submitted,

Candy L.

Merchant

Candy L. Merchant
District Secretary

08/15/17

Burnt Hills Fire District ~ Treasurer's Report ~JULY 31, 2017

Assets	\$ 359,387.20
Encumbered	\$ (7,240.00)
Overall TOTAL	\$ 352,147.20

General Fund:		Fire Engine Reserve Fund		Land & Improvement Reserve Fund	
CD's (GFCD)	\$ -	CD's (FERCD)	\$ -	CD's (L&ICD)	\$ -
Checking (GFC)	\$ 96,625.36	Checking (FERC)	\$ -	Checking (L&IC)	\$ 8,946.25
Savings (GFS)	\$ 1,898.38	Savings (FERS)	\$ 178,155.84	Savings (L&IS)	\$ 73,761.37
Total	\$ 98,523.74	Total	\$ 178,155.84	Total	\$ 82,707.62
Encumbered 2016*	\$ (7,240.00)				
Overall Total	\$ 91,283.74				

B&G Projects: \$7,240 (\$3500 Blacktop Seal & \$3240 Landscaping @ Stations #1 & #2 Projects + \$500 Post Guards at Station #1)

MONTHLY ACTIVITY FOR EACH FUND:

General Fund ~ Checking at BSNB

Income	\$ 1.11	Month Earned Interest	
	\$ 53.42	JAF Development, LLC for JUNE 2017 Electric	
	\$ 88,500.15	L&I Ck #1037 Reimburse Cks.14139-14144 for New Station #2 Invoices paid by GFC)	
	\$ 88,554.68	FYI - (\$1,020 Due from Zarembo Group ~April 2017 Legal Fees paid by GFC on 05/09/17)	
Expenses	\$ 10,833.49	18 Bills Paid	
General Fund Savings	\$ -	3rd Quarterly Interest Earned BSNB posted 09/30/17	

Fire Engine Reserve Fund ~ Savings

Income	\$ -	3rd Quarterly Interest Earned BSNB posted 09/30/17
6/13/2017		Voted \$88,039.30 Temp.Loan from FERS to L&IC pay June New St.#2 Invoices

LAND & IMPROVEMENT RESERVE FUND:

Land & Imp.Reserve CD @ TRUSTCO - CLOSED OUT \$100,000 CD earning \$1,342.20 interest for 20 Mo. @.80% matured 06/19/17
 6/13/2017 Board Vote to Deposit the \$101,342.20 to the Land & Improvement Reserve Savings Account
 7/11/2017 Board Vote to transfer \$88,500.15 from L&IS to L&IC and issue L&I check #1037 to reimburse GFC

Land & Improvement Reserve Fund ~ CHECKING @ BSNB Earned Interest @ .05%)

Income	\$ 1.48	Month Earned Interest	
Expense	\$ 113.43	Ck # 1035	Daily Gazette ~ Invitation to Bid
	\$ 10,842.43	1036	Napierala Prof. Engineer ~ 5/30-6/25/17 ~ New Fire House
	\$ 88,500.15	1037	Reimburse General Fund Checks #14139-14144 for Invoices paid ~ New Fire House
	\$ 99,456.01		

Land & Improvement Reserve Fund ~ SAVINGS @ BSNB

Income	\$ -	3rd Quarterly Interest Earned BSNB posted 09/30/17
Withdrawal	\$ 88,500.15	Board Vote to transfer from L&IS to L&IC reimbursing GFC

MOTION needed to transfer funds from L&IS to L&IC to pay Aug. invoices received for the New Fire Station #2 project

BHFD 2017 Budget 07/31/17 - Current Year
1/1/2017 through 12/31/2017 Using BHFD- 2017 BUDGET - Adopted

8/2/2017

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Category Description	1/1/2017 Actual	- Budget	12/31/2017 Difference
INCOME			
2017 Tax Levy	380,091.40	380,091.00	0.40
CA INT-CHECKING INTEREST	26.33	0.00	26.33
CVS Reimbursement	8,296.25	9,316.25	-1,020.00
Encumbered 2016 Blacktop Sealed	0.00	3,500.00	-3,500.00
Encumbered 2016 Landscaping	0.00	3,240.00	-3,240.00
Encumbered 2016 Post Guards	0.00	500.00	-500.00
SA INT-SAVINGS ACCOUNT INT	0.52	0.00	0.52
TOTAL INCOME	388,414.50	396,647.25	-8,232.75
EXPENSES			
A3410.1-PERSONAL SERVICES			
SECRETARY-SECRETARY	3,250.00	6,500.00	3,250.00
TREASURER-TREASURER	2,550.00	5,100.00	2,550.00
TOTAL A3410.1-PERSONAL SERVICES	5,800.00	11,600.00	5,800.00
A3410.2 EQUIPMENT-PURCHASE OF EQUIP...			
AED'S	1,000.00	0.00	-1,000.00
Air Cylinders	2,031.00	0.00	-2,031.00
Core Cutters	8,682.00	0.00	-8,682.00
Firefighters Gear	1,111.97	0.00	-1,111.97
ID CARD SYSTEM	4,172.88	0.00	-4,172.88
Other A3410.2 EQUIPMENT-PURCHASE OF...	536.05	38,000.00	37,463.95
TOTAL A3410.2 EQUIPMENT-PURCHASE ...	17,533.90	38,000.00	20,466.10
A3410.4-CONTRACTUAL & OTHER			
ASSOC. DUES-ASSOCIATION DUES	150.00	550.00	400.00
CONF,TRAV,TRAIN-CONF., TRAVEL & TRA...	2,217.12	3,500.00	1,282.88
FIREHOUSE UTIL-FIREHOUSE-FUEL,ELEC...	4,928.09	9,000.00	4,071.91
INSURANCE-INSURANCE-NO BLANKET AC...	17,414.42	15,900.00	-1,514.42
LEGAL NOTICE-PUBLICATION,LEGAL NOT...	41.93	200.00	158.07
MAINT-EQUIPMENT-MAINT.-EQUIPT.,GAS...			
Other A3410.4:MAINT-EQUIPMENT-MAIN...	18,314.67	32,150.94	13,836.27
TOTAL MAINT-EQUIPMENT-MAINT.-EQU...	18,314.67	32,150.94	13,836.27
MAINT.-B&G-MAINT.-BUILDINGS,GROUNDS			
Other A3410.4:MAINT.-B&G-MAINT.-BUIL...	3,315.26	20,651.00	17,335.74
TOTAL MAINT.-B&G-MAINT.-BUILDINGS,...	3,315.26	20,651.00	17,335.74
MAINT.-RADIOS & PAGERS	1,186.80	700.00	-486.80
MEDICAL-MEDICAL EXPENSES	464.00	9,000.00	8,536.00
MISCELLANEOUS-MISCELLANEOUS	310.83	2,000.00	1,689.17
OFFICE-OFFICE SUPP. & POSTAGE			
Other A3410.4:OFFICE-OFFICE SUPP. & ...	2,950.64	6,500.00	3,549.36
TOTAL OFFICE-OFFICE SUPP. & POST...	2,950.64	6,500.00	3,549.36
PROFESSIONAL SERVICE-Attorney, Archite...	4,580.00	10,000.00	5,420.00

BHFD 2017 Budget 07/31/17 - Current Year
 1/1/2017 through 12/31/2017 Using BHFD- 2017 BUDGET - Adopted

8/2/2017

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Category Description	1/1/2017 Actual	- Budget	12/31/2017 Difference
SEWER & WATER-SEWER & WATER-TAX ...	235.47	400.00	164.53
TELEPHONE-TELEPHONE & ALARM SYST...	1,264.37	2,400.00	1,135.63
WATER HYDRANT-WATER HYDRANT CON...	100.00	200.00	100.00
TOTAL A3410.4-CONTRACTUAL & OTHER	57,473.60	113,151.94	55,678.34
A9025.8 SAP-SERVICE AWARD PROGRAM	112,147.32	113,000.00	852.68
A9030.8 SS-SOC. SEC.,MEDICARE TAXES	443.70	890.00	446.30
A9040.8 WCOMP	0.00	600.00	600.00
A9785.6 Installment Purchase Debt Princp	7,840.00	7,849.06	9.06
CVS PROPOSAL	1,020.00	0.00	-1,020.00
FERF SAVINGS	75,000.00	75,000.00	0.00
L & I SAVINGS	20,000.00	20,000.00	0.00
TOTAL EXPENSES	297,258.52	380,091.00	82,832.48
OVERALL TOTAL	91,155.98	16,556.25	74,599.73

B.H.F.D. - ALL ACCOUNTS BALANCE REPORT - As of 7/31/2017:44
 (includes unrealized gains)
 As of 7/31/2017

8/8/2017

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Account	5/31/2017 Balance	6/30/2017 Balance	7/31/2017 Balance
ASSETS			
Cash and Bank Accounts			
BHFD F.E.R. CD	0.00	0.00	0.00
BHFD FERS	266,164.23	178,155.84	178,155.84
BHFD GF CD	0.00	0.00	0.00
BHFD GFC	27,507.18	18,904.17	96,825.36
BHFD GFS	1,898.14	1,898.38	1,898.38
BHFD Land & Improvements Checking	19,899.14	19,900.63	8,946.25
BHFD Land & Improvements Reserve CD	100,000.00	0.00	0.00
BHFD Land & Improvements Reserve Savings	60,909.52	162,261.52	73,761.37
TOTAL Cash and Bank Accounts	476,378.21	381,120.54	359,387.20
TOTAL ASSETS	476,378.21	381,120.54	359,387.20
LIABILITIES			
Other Liabilities			
BHFD Encum	7,240.00	7,240.00	7,240.00
TOTAL Other Liabilities	7,240.00	7,240.00	7,240.00
TOTAL LIABILITIES	7,240.00	7,240.00	7,240.00
OVERALL TOTAL	469,138.21	373,880.54	352,147.20

98,523.74

82,707.62

2017 BHFV Vouchers for Approval 4
7/14/2017 through 8/8/2017

8/8/2017

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Date	Num	Description	Memo	Category	Amount
7/14/2017	14203	Ford Motor Credit Company LLC 2017 Ford Explorer LEASE 8719300		A3785.6 Instalment Purchase D...	-7,940.00
7/22/2017	14204	ACC Business JUNE 2017 Inv# 171 813 138		A3410.4 TELEPHONE	-20.70
7/22/2017	14205	Verizon 07/04/17-08/03/17 Acct 518 885-9322 934 243		A3410.4 TELEPHONE	-75.58
7/22/2017	14206	VERIZON 07/13/17-08/12/17 Acct 518 389-8912 893 24 8		A3410.4 TELEPHONE	-84.47
8/8/2017	Print	Burnt Hills Fire Department ALL Reimbursement - Food for Firefighters 7/26/17 FD Standby		A3410.4 MISCELLANEOUS	-88.33
8/8/2017	Print	Burnt Hills Hardware Scump Pump 17-2		A3410.2 EQUIPMENT	-159.99
		Rope for FF1 Course		A3410.4 MISCELLANEOUS	-9.90
8/8/2017	Print	Curtis Lumber Company, Inc. (2) Convent Posts) Inv#1707-108274 Acct #10355		A3410.4 MAINT.-88G	-105.98
8/8/2017	Print	G & P Plumbing & Heating, LLC H/C Stem&Seal, Flush Valve, Flange in Mens Rm Job#2		MAINT.-88G-BUILDING,GRO...	-385.00
8/8/2017	Print	Gay Hastings JULY 2017 CLEANING		A3410.4 MAINT.-88G	-275.00
8/8/2017	Print	MORRIS Ford-Mercury, Inc. 2017 Ford Explorer Title & Fees		A3410.4 MAINT-EQUIPMENT	-147.50
8/8/2017	Print	Nationalgrid 06/21/17-07/21/17 Elec Gas Stations#1 Acct 08864-28105		A3410.4 FIREHOUSE UTIL	-412.34
8/8/2017	Print	Nationalgrid 06/21/17-07/21/17 Elec Station 2 Acct 48964-28107		A3410.4 FIREHOUSE UTIL	-87.24
8/8/2017	Print	Nationalgrid 06/21/17-07/21/17 Elec 330 Cheston Rd./Acct24407-35000		A3410.4 FIREHOUSE UTIL	-36.06
8/8/2017	Print	REPUBLIC SERVICES #864 AUG 2017 Inv# 0964-0009 00739		A3410.4 MAINT.-88G	-74.41
8/8/2017	Print	RICOH, USA, Inc. JULY 2017 Copy Images Inv #604 968 1543		A3410.4 OFFICE	-59.09
8/8/2017	Print	SARATOGA AUTO SUPPLY, L. (2) Amber LENS Ref #481887		A3410.4 MAINT-EQUIPMENT	-6.04
8/8/2017	Print	SOUND OFF SIGNALGSA 2017 Ford Exp. LightBar, Signal Lights,Siren,Speaker #4265		A3410.2 EQUIPMENT 2017 Ch...	-2,973.43
8/8/2017	Print	Town of Ballston Highway Dept. JULY 2017 Gas & Diesel		A3410.4 MAINT-EQUIPMENT	-275.61
8/8/2017	Print	VANDER MOLEN, Inc. 17-2 Repair for Leaks,H5 Idle Kit,Replace AirCams Inv#3027		A3410.4 MAINT-EQUIPMENT	-4,288.92
8/8/2017	Print	Watkins Spring Co., Inc. Springs ETA 16-1 & ER 16-2 Inv #185285+ #184896		A3410.4 MAINT-EQUIPMENT	-2,728.48
8/8/2017	Print	WELLS FARGO VENDOR FIN. 08/13/17-08/12/17 RENT- Copier Inv #889 675 39		A3410.4 OFFICE	-247.85
8/8/2017	Print	Richard H.Dinoffo, CPA Audit 2016		A3410.4 PROFESSIONAL SER...	-3,300.00
8/8/2017	Print	FIRETRAC BarrierBoot - Black DiamondRubber Inv #		A3410.2 EQUIPMENT Firefighte...	-165.29
8/8/2017	Print	FIRETRAC (5) GLOBE Pant Inv#		A3410.2 EQUIPMENT Firefighte...	-4,350.00
8/8/2017	Print	FIRETRAC (5) GLOBE Coats Inv#		A3410.2 EQUIPMENT Firefighte...	-5,991.80
8/8/2017	Print	ARTHUR J. GALLAGHER RIS. 2017 FORD Explorer added Inv#2251360		A3410.4 INSURANCE	-242.00
8/8/2017	Print	NYS Insurance Fund WC Pol #A1157 Acct#		A9040.8 WCCMP	-43.38
8/8/2017	Print	FERRELLGAS Rent Propane Tank 6/01/17-5/31/18 RNT6917158		A3410.4 MAINT-EQUIPMENT	-12.00
7/14/2017 - 8/8/2017					-34,494.39
					1048-5900
TOTAL INFLOWS					0.00
TOTAL OUTFLOWS					-34,494.39

2017 LAND & IMP. RESERVE FUND - Vouchers for Approval 5
8/1/2017 through 8/8/2017

8/8/2017

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Date	Num	Description	Memo	Category	Amount
BALANCE 7/31/2017					8,948.25
8/8/2017	Print	Husber-Brewer Const. Co., Inc. 100% Pre-Construction Phase 4/01-07/07/17 #16 456-10		[BHFV Land & Improvements Checki...	-18,645.00
8/8/2017	Print	Eivens & Associates Architects, ...CONSTRUCTION DOCS 100% of \$130,000 #1201.001...		[BHFV Land & Improvements Checki...	-10,000.00
8/8/2017	Print	Eivens & Associates Architects, ...CONST.ADM.\$30M Contract- 16.67% #1201.001-07+ 8		[BHFV Land & Improvements Checki...	-5,000.00
8/8/2017	Print	NAPIERALA CONSULTING Pro... Cons. Plans, Pre-Bid Assit, Land Survey Inv. #7352		[BHFV Land & Improvements Checki...	-1,207.50
8/8/2017	Print	Husber-Brewer Const. Co., Inc. GEO Technical Work by Dents Engineering Rr: Now Fir...		[BHFV Land & Improvements Checki...	-3,350.00
8/1/2017 - 8/8/2017					-38,203.50
BALANCE 8/8/2017					-29,255.25
TOTAL INFLOWS					0.00
TOTAL OUTFLOWS					-38,203.50
NET TOTAL					-38,203.50
K.B. Eng. 2017 * 1,215.00					

Total - \$ 39,428.50



SARATOGA COUNTY REAL PROPERTY TAX SERVICES

JOANNE BOSLEY
Director

DATE: July 2017

To the Board of Fire Commissioners:

BURNT HILLS FIRE DISTRICT

Section 176 of the Town Law specifies and limits the amount which a Board of Fire Commissioners may expend from the fire district revenues for any fiscal year for lawful purposes, without the adoption of a proposition therefore; said Section 176 further specifies how much such limiting amount shall be calculated.

Pursuant to the above section, the amount which may be expended from the **Burnt Hills fire district revenues for the 2018 fiscal year shall not exceed \$518,448**

This figure has been determined according to the equalized full value as follows:

	2016 Assessed Value		2016 State Equalization Rate		2016 Equalized Full Value
Ballston	497,784,600	/	96	=	517,447,609

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Saratoga County Fire Districts

Pg 1

<u>Towns</u>	<u>2016 Assessed</u>	<u>Tax Rate Per M</u>	<u>2017 Collected</u>
Ballston			
Ballston Lake Fire District	198,607,294	0.699327	138,891.44
Burnt Hills Fire District	497,784,600	0.763566	380,091.40
Fire Protection #1	148,953,236	1.001261	149,141.07
Fire Protection #2	126,015,260	0.670078	84,440.05
Charlton			
Harmony Fire District	54,514,952	1.393300	75,955.68
Charlton Fire District	225,399,319	1.320084	297,546.03
West Charlton Fire District	57,392,121	1.984489	113,894.03
Clifton Park			
Ballston Lake Fire District	41,519,842	1.159918	48,159.61
Clifton Park-Halfmoon Fire District	553,874,937	0.665431	368,565.55
West Crescent Fire District	105,794,093	2.310436	244,430.48
Jonesville Fire District	943,816,048	1.220069	1,151,520.70
C.P. Water Authority Hydrant Zone #1	2,205,019,335	0.187609	413,681.47
Rexford Fire District	134,111,991	2.099336	281,546.13
Vischer Ferry Fire District	681,663,628	1.303495	888,545.13
Corinth			
Fire Protection District	319,537,480	1.133094	362,066.00
Day			
Fire Protection #1	136,984,908	0.255503	35,000.05
Fire Protection #2	80,429,902	0.296756	23,868.06
Edinburg			
Fire Protection District	206,511,697	0.469524	96,962.20
Galway			
Harmony Fire District	9,692,600	1.729613	16,764.45
Fire Protection District	223,110,651	1.145396	255,550.05
Greenfield			
Greenfield Fire District	795,799,057	1.105479	879,739.15
Hadley			
Hadley-Luzerne Fire District	199,450,786	0.580040	115,689.43
Halfmoon			
Clifton Park-Halfmoon Fire District	679,256,848	0.659743	448,134.95
West Crescent Fire District	161,433,820	2.290689	369,794.68
Halfmoon-Waterford Fire District #1	382,766,903	1.938758	742,092.40
Halfmoon Fire #1	218,370,787	2.305666	503,490.10
Malta			
Fire Protection dist	2,368,104,448	0.846374	2,004,302.03
Milton			
Harmony Fire District	4,673,718	1.044976	4,883.92
Fire Protection District #1	504,980,345	0.361401	182,500.40
Milton Fire District	503,149,510	1.181379	594,410.26
Moreau			
Fire Protection District	1,135,258,483	0.176172	200,000.76

<u>Towns</u>	<u>2016 Assessed</u>	<u>Tax Rate Per M</u>	<u>2017 Collected</u>
Northumberland			
Northumberland-Gansevoort Fire District	219,740,535	1.276315	280,458.14
Bacon Hill Fire Protection District	179,831,071	0.667293	120,000.01
Providence			
Providence Fire District	179,533,422	1.086149	195,000.05
Saratoga			
Quaker Springs Fire District	390,518,344	1.148474	448,500.16
Fire Protection District	62,738,049	0.771622	48,410.06
Stillwater			
Stillwater Fire District	714,431,595	1.160000	828,740.65
Waterford			
Halfmoon-Waterford Fire District #1	69,346,222	3.479060	241,259.67
Northside Fire District	36,245,667	8.239910	298,661.03
Fire Protection District #1	77,642,687	1.947022	151,172.02
Wilton			
Greenfield Fire District	635,609,842	1.105479	702,653.33
Wilton Fire District	1,349,842,125	0.963076	1,300,000.55

RE: Open CHECKING Account ~ **BURNT HILLS FIRE DISTRICT ~ CVS FUND**

At a meeting of the Commissioners of the Burnt Hills Fire District held on August 8, 2017 a motion was made by Commissioner Lee Ramsey to replace the May 9, 2017 motion recorded under CVS at the bottom of page 3 of the 5/09/17 minutes with the following Resolution. Motion seconded by Commissioner Michael Fowler, approving the Resolution. Motion carried.

RESOLUTION that the District Treasurer open a **Checking Account** at the Ballston Spa National Bank ~

1. **Name of the account is: BURNT HILLS FIRE DISTRICT ~ CVS FUND**
by a Motion made on 08/08/2017 by Lee Ramsey, seconded by Wayne Bennett and Carried.

2. **Authorized Signers** are: District Treasurer **Catherine F. Merchant**, Chairman of the Board of Fire Commissioners **Les W. Bonesteel, Jr.**, and Fire District Commissioner **Michael D. Fowler** are authorized to open or close accounts, sign checks, make deposits *by a Motion made on 08/08/2017 by Thomas Johnson, seconded by Lee Ramsey and Carried.*

3. **Number of signatures** required to conduct the business of the Burnt Hills Fire District is **one (1)**
by a Motion made on 08/08/2017 by Thomas Johnson, seconded by Michael Fowler and Carried.

4. **\$295,000 Deposit** to open this account
by a Motion made on 08/08/2017 by Lee Ramsey, seconded by Wayne Bennett and Carried.