

**BOARD OF FIRE COMMISSIONERS
REGULAR MEETING
May 9, 2017**

The meeting was called to order by Chairman L. Bonesteel at 7:30 PM.

The following were present:

Commissioners:	L. Bonesteel	Chief:	S. Peterson
	M. Fowler	Ass't Chief:	W. Crawford
	T. Johnson	President:	A. Schadow
	W. Bennett	Secretary:	C.L. Merchant
		Treasurer:	C.F. Merchant

Chairman, L. Bonesteel asked if there were any errors or corrections to the April 11, 2017 minutes. There being none, T. Johnson motioned to accept the minutes as presented, seconded by M. Fowler. Motion carried.

Treasurer, C.F. Merchant went over the Treasurer's Report for April 30, 2017 (attached)

GENERAL FUND:

Checking Account	\$127,201.99
Savings Account	<u>1,898.14</u>
	129,100.13
Less Encumbered	<u>(7,240.00)</u>
 TOTAL BALANCE - GENERAL FUND – 04/30/17	 \$121,860.13 =====

FIRE ENGINE RESERVE FUND:

Savings Account	<u>\$ 266,164.23</u>
 TOTAL BALANCE - ENGINE RESERVE FUND – 04/30/17	 \$ 266,164.23 =====

BHFD LAND AND IMPROVEMENT FUND:

Savings Account	\$ 59,909.52
Checking Account	19,898.29
Certificate of Deposit (Trustco)	<u>100,000.00</u>
 TOTAL BALANCE - LAND & IMPROV. FUND – 04/30/17	 \$ 179,807.81 =====

Motion by T. Johnson to approve the April Treasurer's Report as prepared, seconded by M. Fowler. Motion carried.

Treasurer, C.F. Merchant presented the Claims for approval to be paid from the General Fund Checking Account. Motion by M. Fowler to pay the Claims as presented, totaling \$101,847.23, seconded by T. Johnson. Motion carried. (attached)

COMMUNICATIONS - WRITTEN:

Letter from Paul Tonko ~ FEMA Grant Opportunity = File
 Letter from Grantgenies ~ FEMA Grant Opportunity = M. Fowler
 Letter from NYS DEC ~ Vol. Fire Assistance Grant Opportunity = S. Peterson
 Letter from Bank of Greene County ~ Solicitation = File
 Letter from Premier Fire Apparatus ~ E-One Fire Apparatus Sales & Service = W. Crawford
 Welch Title Search ~ Title Search Paperwork for Charlton Rd. Lot = File

COMMUNICATIONS - VERBAL:

Chief S. Peterson questioned the two memorial trees that are in the area where the right away is for CVS. L. Bonesteel stated that one is being moved and the other that is in bad shape is being replaced and both plaques will be moved as well.

T. Johnson stated that Mark Katz has gone back to the Planning Board with his project proposal which includes a three-story building on Route 50. Our ISO rating will need to be looked at again. S. Peterson stated when the guy was here for the ISO audit he stated that one more three-story in our District would require a ladder truck. We were also told that the ladder trucks in the neighboring districts do not count. T. Johnson stated that it will probably be Aug./Sept. before it goes to the Town for public comments.

COMPANY REPORT – A. SCHADOW, PRESIDENT

A. Schadow reported that there have been no resignations and no new members this past month. We had two new members in the past year and both are FF1 grandfathered as they came from other fire departments.

A. Schadow reported that C. Shambo did not accept the registered letter that was sent to him. It was also sent via regular mail and was not returned. But there is no verification that he received it.

A. Schadow requested the door lock combination be changed ASAP. He also feels that there should be electronic locks installed at Station #1. Maybe some of the CVS money could be used.

A. Schadow reported that the new By-Law change still did not pass at the Company meeting.

CHIEF'S REPORT:

Chief S. Peterson requested authorization to purchase 5 sets of turn out gear: B-Lann \$2,396.50 each; FireTrac \$2,065.80 each. A motion was made by T. Johnson to purchase 5 sets from FireTrac for a total of \$10,329.00, seconded by W. Bennett. Discussion. T. Johnson questioned spare gear. S. Peterson stated that they keep 6 sets of spare gear. T. Johnson questioned replacement plan. S. Peterson stated that the State says every 10 years. They have been replacing 6 sets every year to keep a rotation. T. Johnson agrees that replacing on a rotating schedule is a good idea. Motion carried.

Chief S. Peterson requested the LOSAP program be put back with the Chief Officers to administer. He feels the District Secretary will have additional paperwork to do with the new Fire House, etc. and this will help out. L. Bonesteel stated that a letter was submitted to the Board regarding a personnel issue around the LOSP program and that will need to be discussed in an Executive Session at the end of the meeting. This request will be readdressed later.

COMMITTEE REPORTS

PERSONNEL SUPPORT – T. JOHNSON, CHAIRMEN

No Report

SERVICE AWARD PROGRAM – T. JOHNSON, CHAIRMAN

No Report

BUILDINGS & GROUNDS – L. RAMSEY, CHAIRMAN:

Pending 07/2015 - L. Ramsey stated that trucks (County & firefighters) have been driving over the new septic system at Station #2. He did stop and mention it to the County guys. We still need to look into a fence or something to deter this. **Update 07/2016:** White split rail fence is \$142.00 a section. L. Ramsey will check with Ray Palmer for a price on installation and next month will have a total cost for project.

Pending 05/2016 - We still need to look at installing bollards to protect the gas meter at station #1. **Update 05/2017:** A. Schadow is very concerned that this has still not been done. He does not feel waiting for the new landscape from CVS is acceptable. A motion was made by T. Johnson to purchase a concrete barrier from Grandview Block or Palette Stone, not to exceed \$200.00, seconded by M. Fowler. Motion carried.

EQUIPMENT & MAINTENANCE – M. FOWLER, CHAIRMAN:

161 – Stanchion light needs to be replaced.
161 and 162 need to go to Watkins for new spring clamps
161 - Needs an alignment.
172 – Heater motor issue. On order from KME.

WATER SUPPLY & INSURANCE – W. BENNETT, CHAIRMAN:

W. Bennett spoke to our insurance carrier and questioned the 13% increase from last year. They explained the increase in property values, liability increase, auto values increased. They also suggested a Builders Risk Policy on the contractors for the new Firehouse. L. Bonesteel thinks he saw insurance coverage included in the construction plans. This will be checked into.

FUTURE NEEDS – L. Bonesteel:

L. Bonesteel stated that May 2nd the Committee members went to the offices of Heuber-Breuer. They met with the architects and engineers. The plans are 65-70% complete. The target date to go out to bid is June 12th with bid opening on June 29th. They chose windows, tile, brick color, etc. The station will be placed 25' closer to Charlton Road which will save the District money due to soil content, etc. There will be some tree removal happening very soon.

TRUCK COMM. – W. Crawford:

W. Crawford stated the next committee meeting will be May 10th. The committee has been reorganized.

OLD BUSINESS:

Pending 04/2017 - New Chief Vehicle - Chairman L. Bonesteel stated that the new Chief vehicle has been ordered. 8-12 week delivery. It will then need to go to Pittsfield Communications to have the radios, lights, etc. installed and AJ Sign for the lettering. **Update: 05/2017:** The lease will be signed when the vehicle comes in.

CVS – They have submitted an application to the Planning Board for a building permit. The Fire Dist. has not signed the final agreement yet due to some questions. **Update: 05/2017:** L. Bonesteel reported that the Land Development Agreement was received by some of the Board members after 3:00 PM today. They did not send it to two of the Commissioners. L. Bonesteel feels all the Board members need time to review the Agreement before signing it. T. Johnson stated that they cannot get a permit until the Agreement is signed. He also feels that it should not be signed until we receive all the money that they owe us. L. Bonesteel also explained that the money from CVS (\$280,000.00) is not going towards the new Firehouse. That money needs to be used for updates at Station #1. A motion was made by T. Johnson that the CVS money (\$280,000.00) be deposited into a separate savings account named CVS Fund in order to keep it separate, seconded by M. Fowler. Motion carried.

Pending 04/2017 - T. Axton is requesting reimbursement for travel and meal ticket for Fire Academy the weekend of May 19-21. M. Fowler and A. Steady will also be attending at a cost of \$50.00 each for meal ticket. A motion was made by T. Johnson to approve \$534.13 which includes mileage reimbursement and 3 meal tickets, seconded by L. Ramsey. Motion carried. Reimbursement upon receipt of receipts.

NEW BUSINESS:

A Board Resolution is needed to set up the account for the Bond Money. This will be prepared and voted on at the June meeting. A motion by T. Johnson that the account be named "New Fire Station #2", seconded by W. Bennett. Motion carried. A motion by M. Fowler to authorize three people to make bank transactions in this account (C.F. Merchant, L. Bonesteel, M. Fowler), seconded by T. Johnson. Motion carried. Motion by M. Fowler to require one signature on checks after the claim has been verified by the CM and a Fire Dist. representative, seconded by W. Bennett. Motion carried. A motion by T. Johnson that \$100.00 be withdrawn out of the Land & Improvement Fund to open the New Fire Station #2 account, seconded by W. Bennett. Motion carried.

L. Bonesteel stated that services from Welch Title Search were donated. L. Bonesteel is going to send them a thank you.

L. Bonesteel reported that some trees need to be removed on the Charlton Rd. property. Three quotes were received. Earth Care \$2,000.00; Wade Tree Service \$2,250.00; Northeast Landscaping \$2,200.00. A motion was made by T. Johnson to hire Earth Care for \$2,000.00, seconded by W. Bennett. Discussion. They need to be down by the end of May due to the bats. Members of the Fire Dept. will be taking to wood. Motion carried.

L. Bonesteel reported that there will be a public hearing on May 30th at 6:15 PM on the extension of the water district for the new Firehouse.

A voucher was received today for Gary Hastings in the amount of \$175.00 for Firehouse cleaning. A motion was made by T. Johnson to pay it, seconded by M. Fowler. Motion carried.

M. Fowler sated that he and Capt'n M. Brooks cleaned out some old stuff last night.

1. 10 helmets that are no longer serviceable. Motion by M. Fowler to dispose of them, seconded by T. Johnson. Motion carried.
2. An old set of turn out gear (1990's). Motion by M. Fowler to dispose of it, seconded by T. Johnson. Motion carried.
3. @ 12 3½" couplings. L. Bonesteel requested a list and he will take it to the Capital Dist. Commissioners Meeting to see if we can sell them or on the Government Bid Site. If not we can donate them to the Department R. Merchant knows of. Motion by M. Fowler to take the steps necessary to sell or donate, seconded by T. Johnson. Motion carried.
4. Various radio parts. L. Bonesteel requested list and he will take it to the Capital Dist. Commissioners Meeting to see if we can sell them or on the Government Bid Site. Motion by M. Fowler to take the steps necessary to sell or donate, seconded by T. Johnson. Motion carried.

M. Fowler reported that the battery backup for the computers died today. It has already been serviced twice. Motion by M. Fowler to purchase a new UPS battery backup, not to exceed \$150.00, seconded by T. Johnson. Motion carried.

A motion was made at 9:18 PM by M. Fowler to adjourn to an Executive Session to discuss a personnel issue, seconded by T. Johnson. Motion carried. The meeting reconvened at 9:50 PM and the Board is dealing with the written complaint that was received.

L. Bonesteel reported to the Chief Officers that after reviewing a written complaint and talking with the District Secretary, she will be continuing to administer the LOSAP program and she is not concerned with additional work with the new Firehouse. L. Bonesteel notified the Chief Officers that they have Read Only access on the LOSAP program.

L. Bonesteel spoke regarding the Chief Vehicle Policy. He read item #13 of the policy, "Any user of a Chief's vehicle should at all times comply with all New York State emergency and non-emergency diving laws and regulations including all those contained in the vehicle and Traffic Laws of the State of New

York. A Chief's vehicle shall not be used when the user is under the influence of alcohol or drugs." He stated that he had received several complaints regarding the banquet.

OTHER BUSINESS:

The Bank Reconciliation will be done by T. Johnson and M. Fowler.

Committees & Chairmen for 2017

Personnel Support: T. Johnson

Service Awards Program: T. Johnson

Buildings & Grounds: L. Ramsey

Equipment & Maintenance: M. Fowler

Water Supply & Insurance: W. Bennett

Future Needs: L. Bonesteel

Building Comm.: G. Bradtke

The next Regular Meeting of the Board of Fire Commissioners will be held on Tuesday, June 13, 2017 at 7:30 P.M. L. Bonesteel will not be in attendance. M. Fowler will run the meeting.

It was agreed that the minutes be prepared and placed in each Commissioner's mail slot at the firehouse or e-mailed to them for review and approval at the next Regular meeting.

Motion by M. Fowler to adjourn at 9:54 PM, seconded by T. Johnson. Motion carried.

Respectfully Submitted,
Candy L. Merchant
Candy L. Merchant
District Secretary

05/11/17

Burnt Hills Fire District ~ Treasurer's Report ~ April 30, 2017

Assets	\$ 575,072.17
Encumbered	\$ (7,240.00)
Overall TOTAL	\$ 567,832.17

GRAND TOTAL of the (3) BHF D FUNDS

General Fund:		Fire Engine Reserve Fund		Land & Improvement Reserve Fund	
CD's (GFCD)	\$ -	CD's (FERCD)	\$ -	CD's (L&ICD)	\$ 100,000.00
Checking (GFC)	\$ 127,201.99	Checking (FERC)	\$ -	Checking (L&IC)	\$ 19,898.29
Savings (GFS)	\$ 1,898.14	Savings (FERS)	\$ 266,164.23	Savings (L&IS)	\$ 59,909.52
Total	<u>\$ 129,100.13</u>	Total	<u>\$ 266,164.23</u>	Total	<u>\$ 179,807.81</u>
Encumbered 2016*	<u>\$ (7,240.00)</u>				
Overall Total	<u>\$ 121,860.13</u>				

B&G Projects: \$7,240 (\$3500 Blacktop Seal & \$3240 Landscaping @ Stations #1 & #2 Projects + \$500 Post Guards at Station #1)

MONTHLY ACTIVITY FOR EACH FUND:

General Fund ~ Checking at BSNB

Income	\$ 6.12	Month Earned Interest
	\$ 102.33	JAF Development, LLC MAR 2017 Electric
	<u>\$ 108.45</u>	

FOR YOUR INFO

\$2,245.00 Zaremba Group (Reimbursement Due ~Legal Fees & Voter Inspectors paid on 9/20/16)
 \$1,020.00 Zaremba Group (Reimbursement Due ~Legal Fees for April paid out of GFC on 05/09/17)
\$3,265.00 Bills presented to Zaremba Group by Comm. Lee Ramsey

Expenses \$ 39,497.86 22 Bills Paid

General Fund Savings \$ - Next Quarterly Interest Earned BSNB posted 06/30/17

Fire Engine Reserve Fund ~ Savings at BSNB

Income \$ - Next Quarterly Interest Earned BSNB posted 06/30/17

Land & Improvement Reserve Fund

Land & Imp. Reserve CD @ TRUSTCO ~ \$100,000 CD 20 Mo. @.80% matures 06/19/17

Land & Improvement Reserve Fund ~ CHECKING @ BSNB Earned Interest @ .05%

Income	\$ 0.10	Month Earned Interest
	\$ 20,000.00	Transferred Funds from Land & Improvement Savings to Checking
	<u>\$ 20,000.10</u>	

Expense	\$ 459.00	Ck #	#1027	Mail 'N' More (Printing & Mailing 1900 notices + 600 ballots Re: Fire House Voting)
	\$ 139.33		#1028	Daily Gazette - (Legal Notices \$62.57 + \$76.76)
	<u>\$ 598.33</u>			

Land & Improvement Reserve Fund ~ SAVINGS @ BSNB

Income \$ - Next Quarterly Interest Earned BSNB posted 06/30/17

Expense \$ 20,000.00 Transferred Funds to Land & Improvement Checking for Bills

Attached: 04/30/17 Budget Report + May 2017 Vouchers for Approval (GFC & L&I)

EXCEL: BHF D DISTRICT>APR 2017 TREASURER'S REPORT

BHFD 2017 Budget 04/30/17 - Current Year:2

1/1/2017 through 12/31/2017 Using BHFD- 2017 BUDGET - Adopted

5/1/2017

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Category Description	1/1/2017 Actual	Budget	12/31/2017 Difference
INCOME			
2017 Tax Levy	380,091.40	380,091.00	0.40
CA INT-CHECKING INTEREST	21.06	0.00	21.06
CVS Reimbursement	0.00	8,296.25	-8,296.25
Encumbered 2016 Blacktop Sealed	0.00	3,500.00	-3,500.00
Encumbered 2016 Landscaping	0.00	3,240.00	-3,240.00
Encumbered 2016 Post Guards	0.00	500.00	-500.00
SA INT-SAVINGS ACCOUNT INT	0.28	0.00	0.28
TOTAL INCOME	380,112.74	385,627.25	-15,514.51
EXPENSES			
A3410.1-PERSONAL SERVICES -			
SECRETARY-SECRETARY	1,625.00	6,500.00	4,875.00
TREASURER-TREASURER	1,275.00	5,100.00	3,825.00
TOTAL A3410.1-PERSONAL SERVICES	2,900.00	11,600.00	8,700.00
A3410.2 EQUIPMENT-PURCHASE OF EQUI...			
Other A3410.2 EQUIPMENT-PURCHASE ...	4,708.93	38,000.00	33,291.07
TOTAL A3410.2 EQUIPMENT-PURCHAS...	4,708.93	38,000.00	33,291.07
A3410.4-CONTRACTUAL & OTHER			
ASSOC. DUES-ASSOCIATION DUES	150.00	550.00	400.00
CONF,TRAV,TRAIN-CONF., TRAVEL & T...	1,441.43	3,500.00	2,058.57
FIREHOUSE UTIL-FIREHOUSE-FUEL,EL...	3,340.83	9,000.00	5,659.17
INSURANCE-INSURANCE-NO BLANKET ...	17,414.42	15,900.00	-1,514.42
LEGAL NOTICE-PUBLICATION,LEGAL N...	41.93	200.00	158.07
MAINT-EQUIPMENT-MAINT.,EQUIPT.,GA...			
Other A3410.4 MAINT-EQUIPMENT-MA...	15,439.95	32,150.94	16,710.99
TOTAL MAINT-EQUIPMENT-MAINT.,E...	15,439.95	32,150.94	16,710.99
MAINT.-B&G-MAINT.-BUILDINGS,GROU...			
Other A3410.4 MAINT.-B&G-MAINT.-BJ...	2,243.68	20,651.00	18,407.32
TOTAL MAINT.-B&G-MAINT.-BUILDIN...	2,243.68	20,651.00	18,407.32
MAINT.-RADIOS & PAGERS	1,186.80	700.00	-486.80
MEDICAL-MEDICAL EXPENSES	464.00	9,000.00	8,536.00
MISCELLANEOUS-MISCELLANEOUS	90.49	2,000.00	1,909.51
OFFICE-OFFICE SUPP. & POSTAGE			
Other A3410.4 OFFICE-OFFICE SUPP. ...	2,048.49	6,500.00	4,451.51
TOTAL OFFICE-OFFICE SUPP. & PO...	2,048.49	6,500.00	4,451.51
PROFESSIONAL SERVICE-Attorney, Arch...	4,580.00	10,000.00	5,420.00
SEWER & WATER-SEWER & WATER-TA...	235.47	400.00	164.53
TELEPHONE-TELEPHONE & ALARM SY...	722.61	2,400.00	1,677.39
WATER HYDRANT-WATER HYDRANT C...	0.00	200.00	200.00
TOTAL A3410.4-CONTRACTUAL & OTHER	49,400.10	113,151.94	63,751.84
A9025.8 SAP-SERVICE AWARD PROGRAM	112,147.32	113,000.00	852.68
A9030.8 SS-SOC. SEC.,MEDICARE TAXES	221.85	880.00	658.15
A9040.8 WCCMP	0.00	600.00	600.00
A9785.6 Installment Purchase Debt Princp	0.00	7,849.06	7,849.06
CVS PROPOSAL	-8,051.25	0.00	8,051.25
PERF SAVINGS	75,000.00	75,000.00	0.00
L & I SAVINGS	20,000.00	20,000.00	0.00
TOTAL EXPENSES	258,328.95	380,091.00	121,762.05
OVERALL TOTAL	121,785.79	15,538.25	106,247.54

2017 BHFD Vouchers for Approval:4

4/13/2017 through 5/9/2017

5/9/2017

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Date	Num	Description	Memo	Category	Amount
4/20/2017	14136	ACC Business	MAR 2017 Inv# 1709 03 138	A3410.4:TELEPHONE	-20.58
4/20/2017	14137	VERIZON	04/13/17-05/12/17 Acct 518 399-8912 893 24 8	A3410.4:TELEPHONE	-84.80
4/20/2017	14138	Verizon	04/04/17-05/03/17 Acct 518 885-9322 934 243	A3410.4:TELEPHONE	-76.46
5/9/2017	Print	Bivens & Associates Architect...	CONSTRUCTION DOCS 1 of 3 \$130,000 #1201.001-03	NEW STATION #2 LOAN	-40,000.00
5/9/2017	Print	Bivens & Associates Architect...	CONSTRUCTION DOCS 2 of 3 \$130,000 #1201.001-05	NEW STATION #2 LOAN	-40,000.00
5/9/2017	Print	Bivens & Associates Architect...	Floor Plan Revision #1201.001-04A	NEW STATION #2 LOAN	-870.00
5/9/2017	Print	NAPIERALA Professional En...	Design Development, ParcTests, TeamMtg Inv 7164	NEW STATION #2 LOAN	-7,322.06
5/9/2017	Print	Lester W. Bonesteel, Jr.	Reimburse - Dinner w/Bldg Comm,Const. Mgr-Design Team 5/...	NEW STATION #2 LOAN	-240.26
5/9/2017	Print	DAILY GAZETTE CO., Inc.	Notice of Bond Resolutions	NEW STATION #2 LOAN	-67.83
5/9/2017	Print	Burnt Hills Hardware	APR 2017 (2) Keys Inv#197555	A3410.4:MAINT-EQUIPMENT	-3.98
5/9/2017	Print	BY-GEORGE	1 Cs (30) PAPER TOWELS INV#301305	A3410.4:MAINT.-B&G	-23.35
5/9/2017	Print	Garrison Fire & Rescue Corp.	(2) 45 Min.MSA Cylinders rInv#56019	A3410.2:EQUIPMENT:Air Cylinders	-2,031.00
5/9/2017	Print	Garrison Fire & Rescue Corp.	Holmatro(2) CORE CUTTERS\$10,682-Trade In Inv#56019	A3410.2:EQUIPMENT:Core Cutters	-8,682.00
5/9/2017	Print	LAVELLE & FINN, LLP	CVS Matter Arday L. Mastro, Jr., Esq. Inv#96755	CVS PROPOSAL	-1,020.00
5/9/2017	Print	Carl J. Thurnau	4 Cs Bottled H2O -Station #1 Reimbursement	A3410.4:MISCELLANEOUS	-14.56
5/9/2017	Print	Nationalgrid	03/21/17-04/21/17 Elec/Gas Station#1 Acct 09964-28105	A3410.4:FIREHOUSE UTIL	-454.84
5/9/2017	Print	Nationalgrid	03/21/17-04/21/17 Elec Station 2 Acct 48964-28107	A3410.4:FIREHOUSE UTIL	-72.91
5/9/2017	Print	Nationalgrid	03/21/17-04/21/17 Elec 330 Charlton Rd.Acct24407-35000	A3410.4:FIREHOUSE UTIL	-78.16
5/9/2017	Print	REPUBLIC SERVICES #964	MAY 2017 INV# 0964-0008 80420	A3410.4:MAINT.-B&G	-74.41
5/9/2017	Print	RICOH, USA, Inc.	APR 2017 Copy Images Inv #504 829 87 55	A3410.4:OFFICE	-52.78
5/9/2017	Print	SARATOGA AUTO SUPPLY, ...	ANTI FREEZE, Grease, Degreaser etc Ref#466222 + 466335	A3410.4:MAINT-EQUIPMENT	-88.05
5/9/2017	Print	Town of Ballston - Water Dept.	Hydrant Fee APR 2017 Acct 08010	A3410.4:WATER HYDRANT	-100.00
5/9/2017	Print	Town of Ballston Highway Dept.	APR 2017 Gas & Diesel	A3410.4:MAINT-EQUIPMENT	-241.55
5/9/2017	Print	WELLS FARGO VENDOR FL...	05/13/17-06/12/17 RENT- Copier Inv #98665420	A3410.4:OFFICE	-247.85
4/13/2017 - 5/9/2017					-101,847.23
TOTAL INFLOWS					0.00
TOTAL OUTFLOWS					-101,847.23

VOUCHERS - NEW FIRE STATION #2 LOAN 88,500.15

The General Fund will be reimbursed as soon as funds for the New Fire Station #2 are available.

VOUCHERS - GENERAL FUND EXPENSES 13,347.08

TOTAL FOR APPROVAL 101,847.23